

## **The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part – A

**AQAR for the year (for example 2013-14)**

**2015-16**

#### **1. Details of the Institution**

1.1 Name of the Institution

**Chintalapati Satyavati Devi St. Theresa's College for Women**

1.2 Address Line 1

**Gavaravaram**

Address Line 2

**Sanivarapupet Post**

City/Town

**ELURU**

State

**Andhra Pradesh**

Pin Code

**534003**

Institution e-mail address

**st\_theresa2003@yahoo.co.in**

Contact Nos.

**08812-251210**

Name of the Head of the Institution:

**Dr. Sr. Mercy .P**

Tel. No. with STD Code:

**08812-250380**

Mobile:

**9491198365**

Name of the IQAC Co-ordinator:

**Dr. C. Satya Devi**

Mobile:

**9490826692**

IQAC e-mail address:

**iqacstc@gmail.com**

1.3 NAAC Track ID (For ex. MHCOGN 18879)

13999

1.4 NAAC Executive Committee No. & Date:

EC/59/RAR/36,dt.21-4-2012

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

www.chsd-theresacollege.net

Web-link of the AQAR:

www.chsd-theresacollege.net/AQAR2015-16.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA  | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|-------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | A     | 82.5% | 1998                  | 5 years         |
| 2       | 2 <sup>nd</sup> Cycle | A     | 88.3% | 2005                  | 5 years         |
| 3       | 3 <sup>rd</sup> Cycle | A     | 3.43  | 2012                  | 5 years         |

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

08/12/ 2003

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2010-11 (25/08/2011)
- ii. AQAR 2011-12 (18/04/2012)
- iii. AQAR 2012-13 (14/11/2013)
- iv. AQAR 2013-14 (30/09/2014)
- v. AQAR 2014-15 (07/10/2015)
- vi. AQAR 2015-16 (08/10/2016)

1.9 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

|                     |                               |                                     |                        |                                     |         |                                     |
|---------------------|-------------------------------|-------------------------------------|------------------------|-------------------------------------|---------|-------------------------------------|
| Type of Institution | Co-education                  | <input type="checkbox"/>            | Men                    | <input type="checkbox"/>            | Women   | <input checked="" type="checkbox"/> |
|                     | Urban                         | <input type="checkbox"/>            | Rural                  | <input checked="" type="checkbox"/> | Tribal  | <input type="checkbox"/>            |
| Financial Status    | Grant-in-aid                  | <input type="checkbox"/>            | UGC 2(f)               | <input checked="" type="checkbox"/> | UGC 12B | <input checked="" type="checkbox"/> |
|                     | Grant-in-aid + Self Financing | <input checked="" type="checkbox"/> | Totally Self-financing | <input type="checkbox"/>            |         |                                     |

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*)

**Adi Kavi Nannayya University,  
Rajahmahendravaram**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

|  |                                     |                              |                                     |
|--|-------------------------------------|------------------------------|-------------------------------------|
| Autonomy by State/Central Govt. / University | <input type="text" value="UGC"/>    |                              |                                     |
| University with Potential for Excellence     | <input type="checkbox"/>            | UGC-CPE                      | <input checked="" type="checkbox"/> |
| DST Star Scheme                              | <input type="checkbox"/>            | UGC-CE                       | <input type="checkbox"/>            |
| UGC-Special Assistance Programme             | <input checked="" type="checkbox"/> | DST-FIST                     | <input type="checkbox"/>            |
| UGC-Innovative PG programmes                 | <input type="checkbox"/>            | Any other ( <i>Specify</i> ) | <input type="text" value="DRC"/>    |
| UGC-COP Programmes                           | <input checked="" type="checkbox"/> |                              |                                     |

## **2. IQAC Composition and Activities**

|   |   |
|---|---|
| 2.1 No. of Teachers   | <input type="text" value="9"/>                                      |
| 2.2 No. of Administrative/Technical staff                                 | <input type="text" value="2"/>                                      |
| 2.3 No. of students   | <input type="text" value="2"/>                                      |
| 2.4 No. of Management representatives                                     | <input type="text" value="2"/>                                      |
| 2.5 No. of Alumni   | <input type="text" value="2"/>                                      |
| 2.6 No. of any other stakeholder and<br>community representatives         | <input type="text" value="2"/>                                      |
| 2.7 No. of Employers/ Industrialists                                      | <input type="text" value="2"/>                                      |
| 2.8 No. of other External Experts   | <input type="text" value="2"/>                                      |
| 2.9 Total No. of members  | <input type="text" value="23"/>                                     |
| 2.10 No. of IQAC meetings held  | <input type="text" value="9"/>                                      |
| 2.11 No. of meetings with various stakeholders:                           | No. Faculty <input type="text" value="16"/>                         |
| Non-Teaching Staff  | <input type="text" value="6"/>                                      |
| Students  | <input type="text" value="10"/>                                     |
| Alumni  | <input type="text" value="2"/>                                      |
| Others  | <input type="text" value="02"/>                                     |
| 2.12 Has IQAC received any funding from UGC during the year?              | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If yes, mention the amount  | <input type="text" value="Nil"/>                                    |
| 2.13 Seminars and Conferences (only quality related)                      |   |
| (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC |   |
| Total Nos.  | <input type="text" value="20"/>                                     |
| International   | <input type="text" value="--"/>                                     |
| National  | <input type="text" value="5"/>                                      |
| State   | <input type="text" value="2"/>                                      |
| Institution Level   | <input type="text" value="13"/>                                     |

(ii) Themes

1. e-content development training
2. Workshop in Painting Skills
3. Workshop on Human Values and Professional Ethics for Faculty of Christian Colleges In India
4. Workshop in Screen Printing
5. Workshop on Marriage A Sacred Activity- Taking Up Responsibilities After Marriage
6. Workshop on Pencil Sketching
7. Workshop on Importance of Human Development
8. Workshop on Entrepreneurship Orientation Programme
9. National seminar on Applications of Differential Equations
10. Workshop on Collective Bargaining and Worker's Participation- HR
11. Workshop on Top 10 Habits of Millionaires
12. Contributions of Peter F. Drucker in Management –a paradigm shift
13. Economic Optimization Application of Quantitative Methods
14. Adolescence and youth problems
15. Workshop on Culture of Chromosomes and Karyo typing
16. Workshop on Induced Breeding Technique And Management In Aqua Farms
17. Workshop on Environmental Protection Acts and activities of AP Pollution Control Board
18. Workshop on IELTS, a pathway to success
19. Workshop on Interview skills
20. Workshop on CLT for school teachers of West Godavari district.

2.14 Significant Activities and contributions made by IQAC

- Chemistry Research Center
- Adoption Of Govt. School Of Sriram Nagar Colony
- Workshop On Human Values Development
- Workshop On E-Content Development
- Joy Of Giving
- Snehitha Scholarships
- Snehaahar
- TSBA-Theresian Swatch Bharat Abhiyan
- STARS-St.Theresa's Arogya Rakshita Scheme
- Therisian Kaushal Kendra
- Earn While You Learn program
- Free Medical Camp for all

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| Plan of Action  | Achievements (Annexure-I)  |
|---|--|
| <ul style="list-style-type: none"> <li>▪ Renewal of Research Centre in the department of Chemistry.</li> <li>▪ To apply for M. Voc Courses.</li> <li>▪ Anemia Eradication Programme (AEP).</li> <li>▪ Neeru Mokka Programme to be implemented.</li> <li>▪ Swatch Bharat Programme</li> <li>▪ Installation of paper recycling unit</li> <li>▪ Incubation centres were proposed</li> <li>▪ Self study courses to be started.</li> <li>▪ MOOCS</li> <li>▪ To enhance enterprenual abilities</li> <li>▪ KAUSHAL KENDRA</li> <li>▪ E-content development</li> <li>▪ Human Values Workshop</li> <li>▪ Academic Audit</li> <li>▪ Yoga and Meditation Classes for I Years</li> <li>▪ Self Defence classes for II years</li> </ul> | <ul style="list-style-type: none"> <li>▪ Research Centre permission was renewed.</li> <li>▪ Courses were not sanctioned.</li> <li>▪ Organised mega health camp and identified anaemic students, supplementary nutrition was given for three months. Iron tablets and Vitamin-A tablets were provided.</li> <li>▪ Vanam Manam programme was organised by NSS and NCC by planting 1000 saplings in and around campus.</li> <li>▪ Contribution of cycle rickshaw to collect waste in Sriram Nagar Colony.</li> <li>▪ Paper recycling unit was installed to recycle the paper and reuse the products.</li> <li>▪ Still in implementation stage.</li> <li>▪ Two self study courses were approved by Academic Council and conducted.</li> <li>▪ Some staff and students registered and completed courses through MOOCS</li> <li>▪ The students were trained to take up entrepreneurial initiatives.</li> <li>▪ Two day entrepreneurial skill training programme was organised in collaboration with NSIC.</li> <li>▪ Small Scale Business endeavours were initiated.</li> <li>▪ Screen printing, Home Needs ( Phenyl, Liquid soap, Washing Powder, Pain Balm, Henna Powder, Hair oil), paper quilling, glass painting, mural work, jewellery products were made and marketed.</li> <li>▪ Staff attended a three day National level workshop on e-content development at Kakinada.</li> <li>▪ Two day workshop by CDAC was organised in the college on e-content development and a one week long training programme was organised at the college.</li> <li>▪ One day National level workshop on Human Values was organised with resource persons from AAICHE, New Delhi.</li> <li>▪ Academic Audit was conducted by three external members.</li> <li>▪ Two classes per week provision is given in the time table</li> <li>▪ Provision of two classes per week is given in the time table</li> </ul> |

\* Attach the Academic Calendar of the year as **Annexure-I**.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

All the recommendations were accepted and implemented.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     | 6                             | 1  | 7                                   |  |
| UG                     | 23                            |  | 10                                  | 6  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                | 2                             |  |                                     |  |
| Certificate            | 23                            |  |                                     |  |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           | <b>54</b>                     | <b>1</b>                                   | <b>17</b>                           | <b>6</b>   |
| Interdisciplinary      | 1                             |  |                                     |  |
| Innovative             | 1                             |  |                                     |  |

1.2 (i) Flexibility of the Curriculum: **CBCS/Core/Elective option** / Open options

(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | <b>30</b>            |
| Trimester |                      |
| Annual    |                      |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure- II.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision / Up gradation of syllabi is done in Boards of Studies and Academic Council. Details are given in **Annexure -III**.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

PG M.Sc. Clinical Nutrition

## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |           |                  |                      |            |        |
|------------------------------------|-----------|------------------|----------------------|------------|--------|
| 2.1 Total No. of permanent faculty | Total     | Asst. Professors | Associate Professors | Professors | Others |
|                                    | <b>37</b> |                  |                      |            |        |

2.2 No. of permanent faculty with Ph.D.

**28**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |   | Associate Professors |   | Professors |   | Others |           | Total |           |
|------------------|---|----------------------|---|------------|---|--------|-----------|-------|-----------|
| R                | V | R                    | V | R          | V | R      | V         | R     | V         |
|                  |   |                      |   |            |   |        | <b>51</b> |       | <b>51</b> |

2.4 No. of Guest and Visiting faculty and **Temporary faculty**:

**78**

2.5 Faculty participation in conferences and symposia:

| No. of Faculty     | International level | National level | State level |
|--------------------|---------------------|----------------|-------------|
| Attended Seminars/ | 8                   | 135            | 10          |
| Presented papers   | 6                   | 26             | 5           |
| Resource Persons   | -                   | -              | -           |



2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Internships
- Demonstrations
- Paper presentation by students
- PPT presentations
- Group discussion, Quiz
- Seminars
- Survey method JAMS,
- Student Centricism,
- Field trips and Industrial/educational visits
- Departmental stores
- ICT enabled teaching, e-class room teaching.
- Student Projects
- Celebrating energy conservation week, Nutrition week, Breast feeding week, Hindi week, National science day in nearby schools
- Buzz, and Mock Sessions,
- Earn while you learn programme,
- Innovative Assignments
- Remedial teaching
- MANA TV lessons
- Use of Simulation lab for Physics and Electronics
- Use of Webinars for Management Concepts
- Preparation of models for exhibits

2.7 Total No. of actual teaching days during this academic year

**183**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

OMR Sheets  
Bar Coding,  
Double Valuation,  
On line multiple choice questions  
Online hall tickets  
Online application for exam

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

**115**

**115**

**115**

2.10 Average percentage of attendance of students

**86%**

2.11 Course/Programme wise distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |            |           |           |             |
|------------------------|--------------------------------|---------------|------------|-----------|-----------|-------------|
|                        |                                | Distinction % | I %        | II %      | III %     | Pass %      |
| B. Sc                  | <b>1211</b>                    | <b>439</b>    | <b>507</b> | <b>76</b> | <b>16</b> | <b>88.3</b> |
| B.B.A                  | <b>49</b>                      | <b>27</b>     | <b>20</b>  | <b>1</b>  | <b>-</b>  | <b>98.8</b> |
| B.Com                  | <b>394</b>                     | <b>51</b>     | <b>222</b> | <b>88</b> | <b>5</b>  | <b>93.4</b> |
| B.A                    | <b>200</b>                     | <b>22</b>     | <b>105</b> | <b>48</b> | <b>-</b>  | <b>87.3</b> |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

1. Teacher training programmes (TTIPS)
2. Organising model classes
3. Observation classes
4. Surprise visits
5. Analysis of results
6. Informal interaction with students.
7. Continuous feedback mechanism
8. Student quality circles
9. Student parliament
10. Ward tutor system

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | --                                  |
| UGC – Faculty Improvement Programme            | <b>3</b>                            |
| HRD programmes                                 | <b>4</b>                            |
| Orientation programmes                         | <b>5</b>                            |
| Faculty exchange programme                     | <b>1</b>                            |
| Staff training conducted by the university     | <b>2</b>                            |
| Staff training conducted by other institutions | <b>10</b>                           |
| Summer / Winter schools, Workshops, etc.       | <b>300</b>                          |
| Others   | --                                  |

2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | <b>7</b>                      | <b>5</b>                   | -  | <b>5</b>                               |
| Technical Staff      | <b>1</b>                      | -                          | -  | <b>2</b>                               |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging staff to take up for research projects.
- Giving necessary inputs to junior staff members to take research projects.
- Staff members serve as consultants to Govt. College students.
- Consultancy to students of our college.
- Inculcating habit of writing research papers.
- Publication of seven journals with ISBN and ISSN numbers.
- Major Research Project sponsored by DST on water analysis
- INSPIRE Summer Projects by students
- Encourage participation in National/International Conferences and Seminars and
- Paper presentations

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing   | Sanctioned | Submitted |
|---------------------|-----------|-----------|------------|-----------|
| Number              | 2         | 1         | -          | 2         |
| Outlay in Rs. Lakhs | 8,26,000  | 20,05,800 |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              | -         | -       | -          | -         |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.4 Details on research publications

|                          | International | National  | Others |
|--------------------------|---------------|-----------|--------|
| Peer Review Journals     |               |           |        |
| Non-Peer Review Journals | <b>46</b>     | <b>31</b> |        |
| e-Journals               |               |           |        |
| Conference proceedings   |               | <b>61</b> |        |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received                |
|--|---------------|----------------------------|------------------------|-------------------------|
| Major projects   | 2014-2015     | DST                        |                        | 20,05,800               |
| Minor Projects   |               |                            |                        |                         |
| Interdisciplinary Projects   |               |                            |                        |                         |
| Industry sponsored   |               |                            |                        |                         |
| Projects sponsored by the University/ College                                  |               |                            |                        |                         |
| Students research projects<br><i>(other than compulsory by the University)</i> |               |                            |                        |                         |
| Any other(Specify)   |               |                            |                        |                         |
| <b>Total</b>   |               | <b>2</b>                   |                        | <b>Rs. 20,05,800 /-</b> |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National         | State    | University | College |
|---------------------|---------------|------------------|----------|------------|---------|
| Number              |               | <b>3</b>         | <b>1</b> |            | 30      |
| Sponsoring agencies |               | UGC,NAAC, AIACHE | College  |            | College |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From funding agency  From Management of University/College   
 Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied |        |
|                | Granted |        |
| International  | Applied |        |
|                | Granted |        |
| Commercialised | Applied |        |
|                | Granted |        |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
 Of the institute in the year

| Total    | International | National | State    | University | Dist     | College |
|----------|---------------|----------|----------|------------|----------|---------|
| <b>5</b> | <b>1</b>      | <b>1</b> | <b>2</b> |            | <b>1</b> |         |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level   
 National level  International level

3.22 No. of students participated in NCC events:

University level  State level   
 National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
 National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
 National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
 NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ✓ PAN and Passport Mela
- ✓ College Open Day
- ✓ Awareness Camps on HIV, Pollution Control, Nutrition, Breast feeding Week
- ✓ Nutrition week in schools, Anganwadis, Government Hospitals
- ✓ Human Rights
- ✓ NSS Special Camps
- ✓ Health Camps
- ✓ Blood donation camps
- ✓ Rallies
- ✓ Vanam Manam
- ✓ Green Audit
- ✓ Adoption of local Government Schools
- ✓ Swatch Bharat
- ✓ Deserving senior citizens of the neighbourhood were supported in a befitting manner
- ✓ Sensitization programmes for women SHGs and DWCRA groups
- ✓ Training programmes for local women, farmers and unemployed youth

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing          | Newly created    | Source of Fund         | Total             |
|---|-------------------|------------------|------------------------|-------------------|
| Campus area   | <b>24.4 Acres</b> |                  |                        | <b>24.4 Acres</b> |
| Class rooms   | <b>70</b>         |                  |                        | <b>70</b>         |
| Laboratories  | <b>42</b>         | <b>1</b>         |                        | <b>43</b>         |
| Seminar Halls   | <b>5</b>          | <b>1</b>         |                        | <b>6</b>          |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |                   | <b>45</b>        |                        | <b>45</b>         |
| Value of the equipment purchased during the year (Rs. in Lakhs)             |                   | <b>15,50,000</b> | <b>UGC, Management</b> | <b>15,50,000</b>  |
| Others  |                   |                  |                        |                   |

4.2 Computerization of administration and library

Yes

4.3 Library services:

|                               | Existing |             | Newly added |           | Total    |             |
|-------------------------------|----------|-------------|-------------|-----------|----------|-------------|
|                               | No.      | Value       | No.         | Value     | No.      | Value       |
| Text Books                    | 36472    | 13722574.66 | 920         | 316879.00 | 37392    | 14039453.66 |
| Reference Books               | 57031    |             | 173         |           | 57204    |             |
| e-Books                       | 13430438 | ---         | -           | -         | 13430438 | -           |
| Journals                      | 49       | 59063.00    | -           | -         | 49       | 59,063.00   |
| e-Journals                    | 6027     | 40225.00    | -           | -         | 6027     | 40225.00    |
| Digital Database              | --       | -           | -           | -         | -        | -           |
| CD & Video                    | 541      | 79100.00    | 92          | 3400.00   | 633      | 82500.00    |
| Others (specify)<br>Cassettes | 89       | 4725.00     | -           | -         | 89       | 4725.00     |

4.4. Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet   | Browsing Centres | Computer Centres | Office   | Departments | Others   |
|----------|-----------------|---------------|------------|------------------|------------------|----------|-------------|----------|
| Existing | <b>385</b>      | <b>10</b>     | <b>385</b> | <b>3</b>         | <b>2</b>         | <b>2</b> | <b>27</b>   | <b>1</b> |
| Added    | <b>25</b>       | <b>-</b>      | <b>25</b>  | <b>-</b>         | <b>-</b>         | <b>-</b> | <b>-</b>    | <b>1</b> |
| Total    | <b>410</b>      | <b>10</b>     | <b>410</b> | <b>3</b>         | <b>2</b>         | <b>2</b> | <b>27</b>   | <b>2</b> |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- LAN
- e- Governance
- Internet Facility to all the departments
- INFLIBNET
- E-content development
- MOOCS
- Compulsory ICT learning for all II years

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs,20,40,000/-

ii) Campus Infrastructure and facilities

Rs,9,80,000/-.

iii) Equipments

Rs,15,50,000/-.

iv) Others

Rs,6,50,000/-.

**Total :**

Rs,52,20,000/-.

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- JKC
- Placement cell
- Counselling Cell
- Coaching for Competitive exams
- Ward Tutor System.
- Student Union
- Campus Hostel Services
- Grievance Redressal Cell
- Health Centre
- Student Parliament.
- Student Quality Circles.
- Community College- Diploma Courses
- Ethnic Week Celebrations.
- Snehitha Scholarships-for economically backward students.
- HRD.
- Canteen facility.
- Stationary.
- Printing Services.
- Internet centre.
- Student managed College Bank with issue of loans and acceptance of deposits.
- Anti ragging Campaign
- Field trips, Seminars, Workshops, Guest Lectures

#### 5.2 Efforts made by the institution for tracking the progression

- ✓ Every student's academic progression ,health and behaviour is tracked by the concerned ward tutors and a record is maintained.
- ✓ Regular interaction with students and parents
- ✓ Counselling for problematic students
- ✓ Remedial classes for slow learners

5.3 (a) Total Number of students

| UG   | PG  | Ph. D. | Others |
|------|-----|--------|--------|
| 2026 | 237 | -      | -      |

(b) No. of students outside the state

16

(c) No. of international students

1



|     |    |   |       |      |     |
|-----|----|---|-------|------|-----|
| Men | No | % | Women | No   | %   |
|     | -  | - |       | 2263 | 100 |

| Last Year 2014-2015 |     |    |      |                       |       | This Year 2015-2016 |     |    |      |                       |       |
|---------------------|-----|----|------|-----------------------|-------|---------------------|-----|----|------|-----------------------|-------|
| General             | SC  | ST | OBC  | Physically Challenged | Total | General             | SC  | ST | OBC  | Physically Challenged | Total |
| 504                 | 547 | 28 | 1072 | 7                     | 2151  | 502                 | 618 | 40 | 1103 | 5                     | 2263  |

Demand ratio: **1:1.5** Dropout %: **1.9**

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Organisation of coaching classes for all competitive exams.
- College provides training for undergraduates in logical and analytical skills, to improve the confidence levels for every competitive, non-mathematical graduates.
- Students are being trained for Mathematical Olympiad, which are conducted by NBHM every year, and achieving remarkable ranks.
- The Department of English has collaborated with NELTS of EFL University, EEZI English for IELTS and spoken English, Career Info, Local Schools to carry out extension Lectures and Training programmes.
- The Department offers tips to students on Competitive exams by publication of Best.COM **Career Master** a monthly bulletin.
- Training programme for 10 days by APSDC to 264 final year MPC students.
- Regular JKC classes

No. of students beneficiaries-

#### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

#### 5.6 Details of student counselling and career guidance

Placement cell has been tied up with the institution **RACE** to provide coaching for competitive exams such as banks, railway recruitments, AKNUCET, ICET, AUCET, NUCET etc.

No. of students benefitted

### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| <b>3</b>                        | <b>568</b>                      | <b>21</b>                 | <b>59</b>                 |

### 5.8 Details of gender sensitization programmes

1. Guest lectures on different aspects of women empowerment
2. Guest demonstrations about women entrepreneurial activities
3. Theresian Women's Day Celebrations
4. Work shop for the women of Helapuri .
5. Dramatizations & Role plays on women's issues by the students of different groups
6. Personality Development/ Job Oriented Certificate Courses by the Subject Experts
7. Research Project
8. Counselling
9. Competitions

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

#### 5.10 Scholarships and Financial Support

|  | Number of students   | Amount                  |
|--|--|-------------------------|
| Financial support from institution                                   | <b>97</b>  | <b>Rs.4,21,860/-</b>    |
| Financial support from government                                    | <b>1465</b>  | <b>Rs.1,21,73,076/-</b> |
| Financial support from other sources                                 | <b>67</b>  | <b>Rs.3,10,000/-</b>    |
| Number of students who received International/ National recognitions | <b>3</b><br><b>INSPIRE,</b><br><b>Central Scheme</b><br><b>NCC</b> | <b>Rs.2,76,000/-</b>    |

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level   
Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

- Swatch Bharat.
- Nutrition awareness programmes for women and school children in collaboration with NGO-world vision.
- Awareness on the importance of breast milk for the infants and new born at government hospital and college with collaboration of Ashram Medical college.
- Awareness programmes to anganwadi workers on Nutrition for preschoolers and concept of preschool education.
- Nutrition awareness programme for children of rag pickers.
- Pooled Assets for adopted NCLP School.
- Food Security Programme for aged.
- Medical camp at Y.S.R.Colony,Ponagi.
- Nutrition assessment Programme for Nutrition Child Labour School children
- Joy of giving week- honouring senior Citizens.

5.13 Major grievances of students (if any) redressed: Nil

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Motto:**

From Darkness to Light.

**Our Vision:**

To create personally mature, professionally equipped and service oriented integrated women leaders committed to excellence and trained on the lines of Gospel truths to become assets to the Community and Nation.

**Mission Statement:**

True to the Theresian Motto “From Darkness to Light” we strive to create integrated women leaders ,empowered and committed to excellence, pro-active, innovative custodians of culture and heritage, channels of human values and lights of God’s transforming love.

6.2 Does the Institution has a management Information System

Yes – Details of every event organised uploaded to the College MIS through Cloud Computing.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

- Choice based credit system
- Choice offered through cluster system
- Subject electives and General electives are offered
- Syllabus is updated to be research oriented.
- Curriculum enhanced through Guest Lectures, Seminars
- Offering B.Voc, courses with NOS specification
- Value added courses, Add on courses and Certificate courses offered
- Interdisciplinary courses
- Job and skill oriented modules
- Entrepreneurial skill development modules
- Modules catering to global issues

#### 6.3.2 Teaching and Learning

- PPT presentations of all the topics are prepared, subject related videos are downloaded and used to supplement teaching.
- Question Bank Workshop, Instrumentation Workshop, Teachers improvement program {T-TIPS}
- Practical Learning Workshops
- Faculty forum.
- MOOCS
- Assignments
- Projects
- Internships
- Seminars and Paper presentations
- Field Trips
- Exhibitions
- Cottage stay
- Peer learning
- Remedial Coaching
- Skill Upgradation through Theresian Kaushal Kendra programming and EDC courses
- Self learning courses
- Student Exchange Program
- Credit Transfer Programs

#### 6.3.3 Examination and Evaluation

**Examination** is Semester End Examination with Continuous Assessment. For any degree program there are six Semesters Odd Semesters I,III & V in October and even Semesters II, IV & VI in April and semester end practical Examination.

**Evaluation System:** Total: 100 Marks

- C.A. 50 Marks → I Periodical – 15, II Periodical – 15, Assignment – 15, Attendance-5.
- Semester End – 50 Marks.

#### 6.3.4 Research and Development

- The faculty have submitted 2 Major Projects funded by UGC, New Delhi.
- One major project funded by DST is ongoing
- Faculty have 46 publications in International Journals and 92 in National Journals.
- They have presented 61 papers at State, National and International Conferences and seminars.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library Repository of information
- The Library is fully computerized using LIBMAN.
- Integrated Library management software developed by IITMS, Nagpur.
- The Library automation is completed at various levels such as Acquisition, Cataloguing, Circulation Serial Control, and other library house-keeping operations and networking.
- Circulation of books are done with using Barcode Technology.
- CD ROMs.
- Internet facility.
- Online Public Access Catalogue.
- One CCTV coverage.
- Printing Service.
- Three Multimedia systems.
- Photocopy Service.
- Library networking services with INFLIBNET & Others.
- DELNET
- Archives and Video films

#### 6.3.6 Human Resource Management

- E- content training programmes
- Personality Development camps
- Carlo Tancredi Barolo Memorial Lectures
- Faculty forums
- Theresian Teacher Improvement Programme(TTIPS)
- Model classes for junior faculty members of less than 3 years service
- Seminars for staff members by eminent resource members
- Games and competitions
- Training programmes for non teaching staff

#### 6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done as per the work load and need of the hour.

#### 6.3.8 Industry Interaction / Collaboration

- KVK, YSR Horticultural University
- Sana Tailors
- V-Guard Stabilizer Unit ,Vijayrai
- EFFTRONICS, Vijayawada
- Style Lamp Industry, Bhimavaram
- Swaroop Food Industry, Eluru
- Field Trips, Internships
- Aqua Laboratories in W. G.Dt., Clinical labs
- SAP Certification course
- EEZIE English
- Proskills Ltd.

6.3.9 Admission of Students

- Job oriented courses like B. Voc and Diploma courses
- Value based curriculum
- Innovative new UG courses
- Orientation programmes at Plus Two level
- Discipline
- Maintaining institution's brand value
- Upgradation of Technology
- Innovative teaching methodologies
- Student centric activities
- Student support services
- Human Resource development
- Placement drives
- Well equipped labs and infrastructure
- On Campus Hostel facility

6.4 Welfare schemes for

|              |                         |
|--------------|-------------------------|
| Teaching     | EPF, Staff Lounge       |
| Non teaching | Loans                   |
| Students     | Scholarships, freeships |

6.5 Total corpus fund generated

**Rs. 90,52,356/-**

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | Yes      | CCE    | Yes      | IQAC      |
| Administrative | Yes      | CCE    | Yes      | IQAC      |

6.8 Does the University/ Autonomous College declare results within 30 days? s

For UG Programmes    Yes     No

For PG Programmes    Yes     No  University

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. OMR sheets, Bar-coding,
2. Computerised hall tickets with timetable
3. Online payment of exam fees
4. Student's feedback was taken on the open book examination. It was satisfactory.
5. Workshop and Seminars were conducted to get the new ideas on examination reforms. Question Bank was reintroduced after giving orientation to the Staff.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not applicable

6.11 Activities and support from the Alumni Association

- Snehitha Scholarships
- Snehaahar-provision of free lunch for needy students
- Annual Alumnae Meet
- Honouring eminent Alumni
- Feed Back
- Guest lectures by Alumnae
- Recruitment drives by Alumnae

6.12 Activities and support from the Parent – Teacher Association

- Feedback from parents
- One PTA every year for all the students, parents and staff
- SMS alerts for absentees
- Phone contacts for specific reasons
- Frequent meetings with ward tutor
- Personal attention towards slow learners and irregular students

6.13 Development programmes for support staff

- Personality development programmes
- Issue of loans
- EPF
- On job training
- Computer training

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- Paper recycling Unit
- Vanam Manam project & plant and protect trees.
- Segregation of solid waste in differently coloured bins
- Banning the use of carry bags in the campus.
- No vehicle day on every first Saturday.
- Maintaining Vermi compost Units.
- NSS volunteers participation in clean campus program.
- Students and Staff actively involved in Swatcha Bharat Campaign.
- Construction of Water harvesting structures in the campus – Drip Irrigation Units in the Campus, Organic farming.
- Use of Solar lamps, solar water heater on campus
- Green auditing programme
- Square foot roof gardens
- Green house to conserve flora
- Herbal garden
- Azola cultivation
- Use of LEDs to conserve power

### **Criterion – VII**

#### **7. Innovations and Best Practices**

- Theresian Kaushal Kendra
- Anaemia eradication programme
- Health Camps
- STARS-St. Theresa Arogya Rakshitha Scheme- student health insurance
- TSBA- Swatch Bharat Abhiyan
- Joy of Giving
- Snehaahaar
- Snehitha scholarships
- Cottage stay by Home science students
- Bank of Theresa run by Commerce students
- Ethnic week celebrations
- Departmental store run by commerce students
- Departmental clubs
- College open day and Science exhibition for school children
- Providing expertise to the govt degree college students and consultancy
- Knowledge extension programs
- Maintenance of vermi composting units
- Azolla cultivation, herbal garden, organic kitchen garden
- Work shop on income generating skills-painting, maggam work, jams and squashes, bakery items, mobile LPG cookery.
- Field Trips ,
- Guest Lectures ,
- Energy Conservation week in collaboration with NREDCAP
- ICT learning
- Vocational courses
- Intra mural Sports Competition
- Yad karo Qurbhani
- Krishna Pushkara Festival
- Azaadi 70 programs.



7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year.

- New PG Course- M.Sc Clinical Nutrition was started
- Published one journal with ISSN number
- Seven books published with ISBN number
- Organisation of Snehitha programme by the Alumnae association
- Issue of scholarships alumnae association
- Organisation of medical camps
- College Open Day for school children
- Increased number collaborative programmes
- Increased number of consultancies

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- THERESIAN KAUSHAL KENDRA
- ANAEMIA ERADICATION PROGRAMME

***\*Provide the details in Annexure- IV***

7.4 Contribution to environmental awareness / protection

- Vanam Manam
- Celebrating Energy Conservation week in collaboration with NREDCAP by conducting competitions like essay writing ,PPT presentations related to energy issues
- Exhibition on solar equipment
- Theresian Swacch Bharat Abayan was strengthened. Mega student project on Solid Waste Management in the local municipality.
- Adoption of villages for Swacha Bharat activities
- Eco club activities, plantation programmes, Swacha bharat abhiyan activities,
- Adopting water conservation techniques in the college,
- Organic farming, vermicomposting
- Solid waste management in the campus.
- Collaboration with tree plantation program of the government.
- Distribution of dustbins
- Sponsoring tricycle rickshaw to the adopted area for solid waste collection, segregation and disposal
- Green Audit
- Drip Irrigation

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strengths:**

- Philosophy of education based on spiritual and human values.
- Gives importance to the development of empowered- integrated women leaders.
- Dedicated and efficient faculty committed to excellence.
- Eco friendly campus with excellent infrastructure.
- Thrust on smart class room and modern teaching – learning techniques.
- Compulsory job-oriented skill training and career guidance.
- Well coordinated student support mechanisms – student parliament, student quality circles, student health insurance coverage etc.
- Inter-institutional collaboration and industrial linkages.
- Well designed integrated curriculum, Choice Based Credit System and Diversified learning experiences.
- Healthy Campus life with discipline, yoga, sports and games, Personality Development Camp.
- Focus on all-round development with 5 NSS Units, NCC, Young Red Cross, Red Ribbon Club, AICUF, Rotaract, Women Empowerment Cell.
- Emboldened hands-on-experience, internships, Earn-while you Learn and Entrepreneurship Development Program.
- Robust Alumnae support – student mid-day meal, scholarships.
- Strong – student mentoring and assessment of student progression.

**Weaknesses:**

- High percentage of unaided staff members.
- First generation learners and vernacular medium students.
- Lack of local industries for job placements
- To mould the first generation learners of rural background to face global challenges
- Fluency in English communication is yet to gain momentum
- Shift in the medium of instruction from Telugu to English is posing threat to majority of learners

**Opportunities:**

- Collaboration with industry and organisations has opened avenues for need based research
- Online and virtual learning promotes greater skill acquisition
- Soft skill and ICT training enhances employability
- Knowledgeable and hardworking students
- Trained students have the opportunity to seek jobs in corporate sects which offers handsome pay
- Due to Placement Cell Training camps and JKC classes greater job opportunities for students of the college
- Entrepreneurship Development Cell and Theresian Kaushal Kendra programmes accord greater self employability in learners

**Threats/Challenges:**

- Financial burden to the Management due to fast depletion of Aided staff members.
- Making quality education affordable to the economically backward students.
- Lack of enthusiasm and willingness from parents and students for placement.
- Lack of student exchange programs due to affiliating and state government policy matters.
- Lack of local industries for job placements
- Competition from professional colleges

## 8. Plans of institution for next year

- International study centre
- Development of HRD Centre
- Information Kiosk
- Upgradation of campus ambience
- Installation of Solar Power Plant
- Gym and Yoga centre
- Conduct of Webinars by all departments
- e-conferences
- strengthening e-content development
- Biometric attendance for students
- Broadening the existing Choice Based Credit system
- Start of Skill development and training center
- Strengthening on campus placement drives
- Cluster electives/groups
- Modernising the Management of Information System (MIS)

*Academic plan is given in Annexure - V*

*Name Dr.C.Satya Devi*

*Coordinator, IQAC*

*Name : Dr.Sr.Mercy P. , Principal*

*Chairperson, IQAC*

\*\*\*

**ANNEXURE-I**

**Academic Calendar 2015-2016**

**JUNE 2015**

**JULY 2015**

|        |  |        |                                  |
|--------|--|--------|----------------------------------|
| 1 MON  |  | 1 WED  | Classes commences for PG II Year |
| 2 TUE  |  | 2 THU  | Holy Mass                        |
| 3 WED  |  | 3 FRI  |                                  |
| 4 THU  | College reopens for staff - Staff seminar                          | 4 SAT  | Alluri Sitaramaraju birthday     |
| 5 FRI  | College reopens for II & III Years World Environment Day           | 5 SUN  | College foundation day           |
| 6 SAT  | Project finalization   | 6 MON  | College Union Inauguration       |
| 7 SUN  |  | 7 TUE  |                                  |
| 8 MON  | Anti Ragging counselling, AP Formation Day                         | 8 WED  | Plantation Day                   |
| 9 TUE  |  | 9 THU  |                                  |
| 10 WED |  | 10 FRI | Student Parliament               |
| 11 THU |  | 11 SAT | World Population Day             |
| 12 FRI |  | 12 SUN |                                  |
| 13 SAT |  | 13 MON |                                  |
| 14 SUN | World Blood Donors Day   | 14 TUE |                                  |
| 15 MON |  | 15 WED |                                  |
| 16 TUE |  | 16 THU |                                  |
| 17 WED |  | 17 FRI |                                  |
| 18 THU | Orientation for I years  | 18 SAT |                                  |
| 19 FRI | Orientation  | 19 SUN | RAMAZAN ( HOLIDAY )              |
| 20 SAT | Antiragging sensitization programme for I years                    | 20 MON |                                  |
| 21 SUN | International day of Yoga  | 21 TUE |                                  |
| 22 MON | Bridge course & Spoken English 22 <sup>nd</sup> – 27 <sup>th</sup> | 22 WED |                                  |
| 23 TUE |  | 23 THU |                                  |
| 24 WED |  | 24 FRI |                                  |
| 25 THU |  | 25 SAT |                                  |
| 26 FRI | Payment of College fees – II & III Years                           | 26 SUN | St. Ann's feast                  |
| 27 SAT | Fresher's day  | 27 MON |                                  |
| 28 SUN |  | 28 TUE |                                  |
| 29 MON | Statistics Day, College Union Elections                            | 29 WED |                                  |
| 30 TUE |  | 30 THU |                                  |
|        |  | 31 FRI |                                  |

TOTAL NUMBER OF WORKING DAYS : 23

TOTAL NUMBER OF WORKING DAYS : 27

## AUGUST 2015

## SEPTEMBER 2015

|        |  |        |  |
|--------|--|--------|--|
| 1 SAT  | Breast feeding week                                    | 1 TUE  | Nutrition Week                                     |
| 2 SUN  |  | 2 WED  |  |
| 3 MON  | Submission of scholarship renewal forms to ward tutors | 3 THU  |  |
| 4 TUE  |  | 4 FRI  |  |
| 5 WED  | I Periodical Exam                                      | 5 SAT  | Teacher's Day                                      |
| 6 THU  | I Periodical Exam                                      | 6 SUN  |  |
| 7 FRI  | I Periodical Exam                                      | 7 MON  | II Periodical Exams, payment of exam fee with fine |
| 8 SAT  | I Periodical Exam                                      | 8 TUE  | II Periodical Exams                                |
| 9 SUN  |  | 9 WED  | II Periodical Exams                                |
| 10 MON |  | 10 THU | II Periodical Exams                                |
| 11 TUE | World Youth Day  | 11 FRI |  |
| 12 WED |  | 12 SAT |  |
| 13 THU |  | 13 SUN |  |
| 14 FRI |  | 14 MON | Submission of application for Examinations         |
| 15 SAT | INDEPENDENCE DAY ( HOLIDAY)                            | 15 TUE | International Literacy Day                         |
| 16 SUN |  | 16 WED | International preservation of Ozone Layer          |
| 17 MON |  | 17 THU | VINAYAKA CHATURDHI (HOLIDAY)                       |
| 18 TUE | SRI KRISHNA JANMASTAMI ( HOLIDAY)                      | 18 FRI |  |
| 19 WED |  | 19 SAT |  |
| 20 THU |  | 20 SUN |  |
| 21 FRI |  | 21 MON | World Tourism Day, International Day of Peace      |
| 22 SAT |  | 22 TUE | Hindi Diwas  |
| 23 SUN |  | 23 WED |  |
| 24 MON | Leadership Training camp                               | 24 THU | NSS Day  |
| 25 TUE | Leadership Training camp                               | 25 FRI | Bakrid   |
| 26 WED | Equity day celebrations                                | 26 SAT | Student Parliament                                 |
| 27 THU | III Years Project rough submission                     | 27 SUN | World Tourism Day                                  |
| 28 FRI | VARALAKSHMI VRATAM ( HOLIDAY)                          | 28 MON | Issue of Hall Tickets                              |
| 29 SAT | ES Field trip  | 29 TUE | World Heart Day                                    |
| 30 SUN |  | 30 WED | Practical Exams commences for I Years              |
| 31 MON | Payment of examination fees without fine               |        |  |

TOTAL NUMBER OF WORKING DAYS :23

TOTAL NUMBER OF WORKING DAYS : 25

## OCTOBER 2015

## NOVEMBER 2015

|        |  |        |  |
|--------|--|--------|--|
| 1 THU  | St. Theresa's Feast , National Blood Donation Day        | 1 SUN  | NSS Camp begins  |
| 2 FRI  | <b>Gandhi Jayanthi &amp; Lal Bahadur Sastry Jayanthi</b> | 2 MON  |  |
| 3 SAT  |  | 3 TUE  |  |
| 4 SUN  | World Animal Welfare Day                                 | 4 WED  |  |
| 5 MON  | Study Holidays   | 5 THU  |  |
| 6 TUE  | Study Holidays   | 6 FRI  |  |
| 7 WED  | Study Holidays   | 7 SAT  | Project Viva   |
| 8 THU  | Study Holidays   | 8 SUN  |  |
| 9 FRI  | Study Holidays   | 9 MON  |  |
| 10 SAT | <b>I /III/V Semester End Exams</b>                       | 10 TUE | National Education Day (11 <sup>th</sup> )                   |
| 11 SUN | “  | 11 WED | <b>DIWALI</b>  |
| 12 MON | “  | 12 THU |  |
| 13 TUE | “  | 13 FRI |  |
| 14 WED | “  | 14 SAT | Children's Day, National Library week                        |
| 15 THU | “  | 15 SUN |  |
| 16 FRI | “  | 16 MON |  |
| 17 SAT | “  | 17 TUE |  |
| 18 SUN |  | 18 WED |  |
| 19 MON | “  | 19 THU | Communal harmony week (19 <sup>th</sup> – 25 <sup>th</sup> ) |
| 20 TUE |  | 20 FRI | Youth Festival culturals                                     |
| 21 WED | <b>Durgashtami, Maharnavami</b>                          | 21 SAT | Youth Festival culturals                                     |
| 22 THU | <b>Vijayadashami</b>                                     | 22 SUN | NCC Day  |
| 23 FRI |  | 23 MON |  |
| 24 SAT | <b>Moharam</b>   | 24 TUE |  |
| 25 SUN |  | 25WED  | Joy of giving week   |
| 26 MON | II/IV/VI Semester Begin(compulsory attendance)           | 26 THU |  |
| 27 TUE | PD Camp  | 27 FRI | College open day   |
| 28WED  | Carlo Memorial lecture                                   | 28 SAT |  |
| 29THU  |  | 29 SUN |  |
| 30FRI  |  | 30MON  |  |
| 31 SAT | National Unity day, Mission Fete                         |        |  |

NUMBER OF WORKING DAYS:6

TOTAL NUMBER WORKING DAYS: 24

DECEMBER 2015

JANUARY 2016

|        |  |        |  |
|--------|--|--------|--|
| 1 TUE  | World Aids Day                           | 1FRI   | New Year Day                             |
| 2 WED  | BOS Week                                 | 2SAT   |  |
| 3 THU  | I Periodical Exams                       | 3SUN   |  |
| 4 FRI  | I Periodical Exams                       | 4MON   |  |
| 5 SAT  | I Periodical Exams                       | 5TUE   | Computer rough draft submission          |
| 6 SUN  | I Periodical Exams                       | 6WED   |  |
| 7 MON  |  | 7THU   |  |
| 8 TUE  |  | 8FRI   |  |
| 9 WED  |  | 9SAT   |  |
| 10 THU | Human Rights Day                         | 10 SUN |  |
| 11 FRI |  | 11 MON |  |
| 12 SAT |  | 12 TUE | National youth Day                       |
| 13 SUN |  | 13WED  | Bhogi                                    |
| 14 MON | <b>Conservation of Energy Week</b>       | 14THU  | <b>Makara Sankranthi</b>                 |
| 15 TUE | National Mathematics Day Celebration     | 15FRI  | <b>Kanuma</b>                            |
| 16 WED |  | 16SAT  |  |
| 17 THU |  | 17SUN  |  |
| 18 FRI |  | 18MON  | II Periodical Exams                      |
| 19 SAT |  | 19TUE  | II Periodical Exams                      |
| 20 SUN |  | 20WED  | II Periodical Exams                      |
| 21 MON |  | 21THU  | II Periodical Exams                      |
| 22 TUE |  | 22FRI  | Payment of examination fees without fine |
| 23 WED |  | 23SAT  |  |
| 24 THU | Milad-un-Nabi (Holiday)                  | 24SUN  |  |
| 25 FRI | Christmas (Holiday)                      | 25MON  | Voters Day                               |
| 26 SAT | “  | 26TUE  | Republic Day                             |
| 27 SUN | “  | 27WED  |  |
| 28 MON | College reopens after Christmas vacation | 28THU  |  |
| 29 TUE |  | 29FRI  |  |
| 30 WED |  | 30SAT  | College Day                              |
| 31 THU |  | 31 SUN | Street Children’s Day                    |

TOTAL NUMBER OF WORKING DAYS : 24

TOTAL NUMBER OF WORKING DAYS : 17

**FEBRUARY 2016**

**MARCH 2016**

|        |   |        |  |
|--------|---|--------|--|
| 1 MON  | National Girl Child Day                             | 1 TUE  |  |
| 2 TUE  | Payment of examination fees with fine               | 2 WED  | Practical Exams Begin                    |
| 3 WED  |   | 3 THU  |  |
| 4 THU  |   | 4 FRI  |  |
| 5 FRI  |   | 5 SAT  |  |
| 6 SAT  | Last date for Payment of examination fees with fine | 6 SUN  |  |
| 7 SUN  |   | 7 MON  |  |
| 8 MON  |   | 8 TUE  | Mahasivaratri, International Women's Day |
| 9 TUE  |   | 9 WED  |  |
| 10 WED |   | 10 THU |  |
| 11 THU |   | 11 FRI |  |
| 12 FRI |   | 12 SAT |  |
| 13 SAT |   | 13 SUN |  |
| 14 SUN |   | 14 MON |  |
| 15 MON |   | 15 TUE |  |
| 16 TUE |   | 16 WED |  |
| 17 WED |   | 17 THU |  |
| 18 THU |   | 18 FRI |  |
| 19 FRI |   | 19 SAT |  |
| 20 SAT | Mathrubhasha Diwas (21 <sup>st</sup> )              | 20 SUN |  |
| 21 SUN | Mother Enrichetta Feast                             | 21 MON |  |
| 22 MON | National Science Week                               | 22 TUE | Stock Verification, World Water Day      |
| 23 TUE |   | 23 WED | Holi                                     |
| 24 WED |   | 24 THU |  |
| 25 THU |   | 25 FRI | Good Friday                              |
| 26 FRI | Union Valedictory                                   | 26 SAT |  |
| 27 SAT | Farewell  | 27 SUN | Easter                                   |
| 28 SUN | National Science Day                                | 28 MON |  |
| 29 MON | Issue of Hall tickets                               | 29 TUE |  |
|        |   | 30 WED |  |
|        |   | 31 THU |  |

TOTAL NUMBER OF WORKING DAYS : 22

NUMBER WORKING DAYS : 5



**APRIL 2016**

**MAY 2016**

|        |                                     |        |  |
|--------|-------------------------------------|--------|--|
| 1FRI   | I, III, V Supplementary Exams Begin | 1 SUN  | May Day                                |
| 2SAT   |                                     | 2 MON  |  |
| 3SUN   |                                     | 3 TUE  |  |
| 4MON   |                                     | 4 WED  |  |
| 5TUE   | Babu Jagajeevan Ram Jayanthi        | 5 THU  |  |
| 6WED   |                                     | 6 FRI  |  |
| 7THU   |                                     | 7 SAT  |  |
| 8FRI   | Ugadi (holiday)                     | 8 SUN  |  |
| 9SAT   |                                     | 9 MON  |  |
| 10 SUN |                                     | 10 TUE | Advanced supplementary for Ex-students |
| 11 MON |                                     | 11 WED |  |
| 12 TUE |                                     | 12 THU |  |
| 13WED  |                                     | 13 FRI |  |
| 14THU  | Ambedkar's Birthday                 | 14 SAT |  |
| 15FRI  | Srirama Navami (Holiday)            | 15 SUN |  |
| 16SAT  |                                     | 16 MON |  |
| 17SUN  |                                     | 17 TUE |  |
| 18MON  |                                     | 18 WED |  |
| 19TUE  | Mahaveera Jayanthi                  | 19 THU |  |
| 20WED  |                                     | 20 FRI |  |
| 21THU  |                                     | 21 SAT |  |
| 22FRI  | World Water Day                     | 22 SUN |  |
| 23SAT  |                                     | 23 MON |  |
| 24SUN  |                                     | 24 TUE |  |
| 25MON  |                                     | 25WED  |  |
| 26TUE  |                                     | 26 THU |  |
| 27WED  | Result Declaration                  | 27 FRI |  |
| 28THU  |                                     | 28 SAT |  |
| 29FRI  |                                     | 29 SUN |  |
| 30SAT  |                                     | 30MON  |  |
|        |                                     | 31 TUE |  |

**ANNEXURE-II**  
**Feedback from stakeholders**

**ENTRY LEVEL QUESTIONNAIRE FOR STUDENTS**

In today's fast paced life, every student is expected to learn more in a given period of time. In order to grasp the mental map of the students an "**Entry Level Expectations**" questionnaire is served to the students on the first day of their entry into the campus. The results would help the institution to match the teaching programme to the mental perception of the students. Availability of the right information at the right time is vital to effective decision making. The institution counts on the insights it gains from the interaction with the students and develops its input schedule given the course of study and makes valuable contribution to the students to propel their career in the right direction.

**Underline any one answer which seems appropriate to you.**

1. What motivated you to choose this institution for your Degree course?  
(a) The Discipline and character formation      (b) job-oriented teaching  
(c) Security      (d) purely women's College.
  
2. What made you select this particular course?  
(a) To fulfill my aim      (b) Interest in the subject  
(c) Parents desire      (d) Job-oriented
  
3. How do you expect your teachers to train and guide you?  
(a) Impart knowledge & skill      (b) Punctual and prepared  
(c) Loving and committed      (d) Liberal and permissive
  
4. What are your expectations from this Institution?  
(a) Formation to be self-reliant      (b) Be a good leader  
(c) Get a good job      (d) Become fluent in English
  
5. How will you make use of the various opportunities given to you in this institution for your all round development?  
(a) Being punctual and Hard working      (b) Participating in all activities  
(c) Working hard towards my goal      (d) All of the above
  
6. What type of teaching methodology do you prefer?  
(a) Lecture method      (b) Seminars, workshops and discussions with more of student involvement  
(c) Computer based learning      (d) All of the above
  
7. Do you know what is autonomous system?  
(a) Very well      (b) Very little      (c) Nothing at all
  
8. Are you prepared to follow the rules and regulations of the College.

Yes

No

## ANNEXURE-II

### Feedback from stakeholders

#### EXIT LEVEL QUESTIONNAIRE FOR STUDENTS

##### “Re-ignite the passion for Excellence”

“When an institution is given the required freedom and support to do the job efficiently, and is appreciated for the good work, valued and encouraged to grow professionally it becomes all the more committed to perform well and gain satisfaction from it”

Restructuring the curriculum becomes imperative to make education more fulfilling, satisfying and interesting. An institutions success lies not in its comfort zone but in its initiative to be creative and effective in rediscovering the needs and the aspirations of the students that enter into the institution. New attempts are to be made to widen the knowledge and skills base.

The autonomous system gears all the stakeholders to make a concerted effort to keep the education system competitive by providing the students focused curriculum, right training opportunities, challenging study atmosphere to be efficient and effective persons which inculcates in them *work smart style* approach to acquire the in depth knowledge.

Gaining clarity of the expectations of the students gives the institution proper focus for improving its existing practices and enhancing its working efficiency. To this end the COLLEGE takes the feedback from the students at the exit level.

1. To what extent has the curriculum help you to enrich your knowledge and reach your goal?  
a. Excellent            b. Very good            c. Good            d. Average
2. Grade your level of confidence to face competitive exams and interviews with the training given in the College?  
a. Excellent            b. Very good            c. Good            d. Average
3. How far have you become competent in the use of English Language?  
a. Excellent            b. Very good            c. Good            d. Average
4. Rate the quality of teaching in the College?  
a. Excellent            b. Very good            c. Good            d. Average
5. The use of audio visual aids, information and communication technology in teaching-learning?  
a. Excellent            b. Very good            c. Good            d. Average
6. To what extent your teachers understood your problems emotional/Academic/personal and give you satisfactorily help?  
a. Excellent            b. Very good            c. Good            d. Average
7. Your participation in extra curricular activities during your three years?  
a. Excellent            b. Very good            c. Good            d. Average
8. How far have the NSS/NCC/Rotaract/AICUF/Women’s Cell help you to reach out to society?  
a. Excellent            b. Very good            c. Good            d. Average
9. The teachers role in your participation in your extra-curricular activities?  
a. Excellent            b. Very good            c. Good            d. Average

10. Your level of satisfaction with the activities undertaken in the College to actualize your expectations?  
a. Excellent                      b. Very good                      c. Good                      d. Average
11. How do you rate your three years study in this institution?  
a. Excellent                      b. Very good                      c. Good                      d. Average
12. To what extent has the daily prayer at the assembly and other training programs helped you to enrich your attitude towards life?  
a. Excellent                      b. Very good                      c. Good                      d. Average
13. Are the infrastructural facilities available in the College adequate to promote your learning experience?  
a. Excellent                      b. Very good                      c. Good                      d. Average
14. Rate the access to facility of the Library?  
a. Excellent                      b. Very good                      c. Good                      d. Average
15. Rate the overall satisfaction level being a Theresian?  
a. Excellent                      b. Very good                      c. Good                      d. Average

**Note:** a – Excellent – above 90%; b – Good – 80-90%; c – Average – 70-80%; d – Poor – below 70%

**ANNEXURE-II**  
**Feedback from Parents**  
**Parent Evaluation of the Institution**

**Put a (✓) mark against the appropriate answer**

1. What motivated you to choose this College for your daughter's education?  
a) The discipline and character formation b) Job oriented teaching  
b) Reputation of the College for it's infrastructure d) Purely Women's College
2. Are you aware of the admission process and fee structure of the courses offered by the college at the beginning of the year?  
a) Yes b) No
3. Are you aware of the Hostel facilities provided in the campus?  
a) Yes b) No
4. How do you rate the quality of teaching in the College?  
a) Very Good b) Good c) Average d) Satisfactory
5. Is the information regarding the activities of the College communicated to you by your daughter.  
a) always b) mostly yes c) rarely d) not at all
6. Do you feel that your child is given opportunities for all-round development?  
a) Yes b) No
7. What is the extent of teacher's contribution in your daughter's development and formation.  
a) Very helpful b) helpful c) sometimes helpful d) not at all helpful
8. To what extent the extra curricular activities like sports/ games/ NCC/ NSS/ Rotaract/ AICUF help your daughter to develop her soft skills.  
a) Very helpful b) helpful c) sometimes helpful d) not at all helpful
9. Rate the discipline maintained in the campus regarding:

|                            | Very good | Good | Average | Satisfactory |
|----------------------------|-----------|------|---------|--------------|
| I. Uniform                 |           |      |         |              |
| II. Punctuality/Regularity |           |      |         |              |
| III. Respect for elders    |           |      |         |              |
10. How do you rate the infrastructural and other facilities of learning in the College?  
a) Excellent b) Very Good c) Good d) Average
11. Is the safety and security of the students guaranteed in the College?  
a) Yes b) No
12. Suggestions for the quality enhancement of the Institution.

**ANNEXURE-II**  
**CH.S.D.ST.THERESA'S AUTONOMOUS COLLEGE FOR WOMEN, ELURU**  
**THERESIAN ALUMAE ASSOCIATION (TAA)**  
**FEEDBACK FORM**

We shall be thankful to and appreciate you, if you can spare some of your valuable time to fill up this feedback form and give us your valuable suggestions for further improvement of the institute. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of the institute. Hence your feedback on Institute will help us to improve our approach in academics.

**Personal details:**

1. Name: \_\_\_\_\_ 2. Address: \_\_\_\_\_
2. Academic qualification: \_\_\_\_\_ 3. Employed: Yes/No  
 If yes give details: \_\_\_\_\_
4. Years of study in this institution: \_\_\_\_\_

Dear Alumni, please give your overall assessment of our Institute academics. Please rate us on following criterion:

**1-Unsatisfactory, 2- Satisfactory, 3- Fair, 4- Good,5-Very good(VG)**

| S.no | Details                                    | VG | G | F | S | UN |
|------|--|----|---|---|---|----|
| 1    | Admission procedure                        |    |   |   |   |    |
| 2    | Fee structure                              |    |   |   |   |    |
| 3    | Environment                                |    |   |   |   |    |
| 4    | Infrastructure and lab facilities          |    |   |   |   |    |
| 5    | Faculty                                    |    |   |   |   |    |
| 6    | Project guidance                           |    |   |   |   |    |
| 7    | Quality of support material                |    |   |   |   |    |
| 8    | Training and placement                     |    |   |   |   |    |
| 9    | Library                                    |    |   |   |   |    |
| 10   | Canteen facilities                         |    |   |   |   |    |
| 11   | Hostel facilities                          |    |   |   |   |    |
| 12   | Overall rating of the college              |    |   |   |   |    |
| 13   | Alumni association/Net work of old friends |    |   |   |   |    |

**(PTO)**

**SUGGESTIONS:**

**Please suggest any skills you want our institute should focus on for grooming of students.**

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**Relevance of curriculum in your job:**

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**Need any change in curriculum and syllabi:**

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**Improvements in teaching and learning process:**

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**Have you learned the basic concept through your project work?**

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**How would you like to help your college?**

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**Any other suggestions/comments:**

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**ANNEXURE-III**

**CH.S.D.ST.THERESA'S COLLEGE FOR WOMEN ELURU – 534 003**

**Minutes of the Academic Council Meeting 2015-16**  
**22.03.2016 at 10.00 A.M.**

**AGENDA**

- I. Prayer & Welcome
- II. Review of Academic Activities for the year 2015-2016
- III. Ratification of Results of 2014-2015.
- IV. Ratification of BOS resolutions of UG Courses.
- V. Ratification of the BOS resolutions of B.Voc. & Community College Courses.
- VI. Resolutions regarding CBCS.
- VII. Resolutions regarding Integrated B.Sc.B.Ed. course.
- VIII. Any Other.
- IX. Suggestions.

\*\*\*\*\*

**I. Prayer & Welcome:**

The Academic Council meeting began with a prayer by Dr.Sr.Marietta D' Mello, Director of P.G. , Sr.Ursula the Superior and Correspondent extended a cordial welcome to all the members of the Academic Council – the University Representatives, the Management Nominees, the Management Representatives, Subject Experts, Special Invitees and Student Representatives.

**II. Report of the Academic Activities of 2015-2016:**

Dr.Sr.Mercy P, the Principal presented a brief report of the activities of the academic year 2015-16.

**III. Ratification of Results:**

Mrs.E.Rajyalakshmi, the Additional Controller of Examinations presented the results of the academic year 2015-16 and requested for its ratification. The result was ratified by the members. (Enclosure 1).



#### **IV. Ratification of the Boards of Studies Resolutions:**

Sr.P.Sunila Rani, the Controller of Examinations invited the Chair persons of each Board of Studies to present the resolutions that evolved in their respective Boards of Studies. After brief discussion, the council approved the syllabus and ratified the resolutions.

The clarifications sought by the members are as follows:

- Mr.G.Srikanth C.A, the Management nominee appreciated the B.Com. Board of Studies for introducing skill development programme in their course and highlighted that the course will surely support the future of the students.
- Dr.Sr.Mercy P, the Principal voiced out about how the Earn while you Learn programme in the campus supports the economically backward student community.
- Dr.K.Ramesh, the University nominee appreciated the BBA Board of Studies for introducing currently relevant topics, which will help the stake holders to fit in the job market.

#### **V. Ratification of the B.Voc. and Community College Course Resolutions:**

The Board of Studies resolutions of the B.Voc. and Community College was presented by the Chairpersons of the respective Boards. Ms.Ripsy presented the resolutions of the B.Voc. Programme in Clinical and Aqua Lab Technology, while Mrs.B.Annapurna presented the resolutions of the Board of Studies of Web Technology and Multimedia.

- Dr.Sr.Mercy P, the Principal informed to the members about the courses and the evaluation process done by NSDC.
- Academic Council ratified the resolution of the B.Voc.

##### **Community College:**

The Board of Studies resolutions of the Community College was presented by Mrs.Jamuna in Information Technology and Enabled Services and Dr.K.Rani presented the resolutions of the Fashion Designing Course.

The Academic Council discussed and ratified the resolutions of the Boards of Studies of the Community College courses.

## **VI. Resolutions regarding CBCS:**

Dr.Sr.Mercy, the Principal moved the proposal of equalizing the credits to all the Degree courses of B.A, B.Com, B.Sc. considering the directions of the University and UGC. As per the present guidelines B.Sc. has about 25 credits/Semester while B.A. has 22 credits and B.Com. has 24credits/Semester. However in our College we have extra papers for B.A. and B.com. in each semester. The curriculum development committee of the College discussed and proposed to have equalized credits for all UG Courses.

After brief discussion the Council ratified the resolution.

## **VII. Resolutions regarding Integrated B.Sc. B.Ed. and B.A. B.Ed.Course:**

Dr.Sr.Mercy, the Principal introduced to the house about the new course – integrated B.Sc. B.Ed. and B.A. B.Ed. which will be started from the next academic year. Dr.Sr.Marietta D' Mello, the Director of P.G. Courses presented the resolution of the Integrated course. The proposal was appreciated by the house. The Council approved the syllabus and ratified the resolutions after a brief discussion and clarification.

## **VIII. Any other:**

- The Principal moved the proposal of requesting autonomy for PG Courses as the College has completed 29 years of autonomy to UG Courses. The Council decided to forward the proposal to Governing Body and to the ANUR.
- To improve the communication skill among students, Dr.Sr.Marietta Pudota, proposed to have oral examination as one of the internal assessment wherever possible.
- A request was made to be presented to the University to permit lateral entry of the B.Sc. Computer students into MCA second year as permitted by AICTE in its G.O.Rt.No.505, dated 14.05.2013 by Higher Education Department of Andhra Pradesh.
- In this regard, Dr.Mrs.Kezia Rani, the University Nominee, expressed her opinion of giving first preference to the ICET students and then to the B.Sc. Computer students.
- The student representatives requested to have convocation/graduation day every year.
- New Awards: The house was informed about the new awards instituted in the year 2015-16.

- Sri P.Ratna Joseph and Smt.P.Annapurna Award awarded by their daughter Dr.P.Ratna Mary, Lectuer in Economics, St.Theresa's College, Eluru for a merit student in Economics subject from I to V Semesters in B.A. Degree.
- Sri Y.Sasi Bhushan Reddy, Engineer, Eluru instituted a scholarship as Tuition fee for the economically backward students.

**IX. Suggestions:**

- Fr.G.A.P.Kishore, the Principal of Andhra Loyola Autonomous College exhorted the academic council about the importance of abiding by the UGC guidelines, while framing the syllabi for the CBCS in all the disciplines.
- In this regard the Council permitted the standing committee of the academic council to modify the syllabi wherever necessary.
- Dr.K.S.Ramesh, the University nominee requested the Council to inform the outgoing students to write the ANU-CET 2016, for admission into the PG courses.

**X. Vote of Thanks:**

The Academic Council meeting was logged of by Sr.Sunila Rani, the Controller of Examinations with words of gratitude to one and all.

\*\*\*\*\*

**ANNEXURE-IV**  
**BEST PRACTICES – i**  
**TERESIAN KAUSHAL KENDRA**

**1. Title of the practice: ‘Theresian Kaushal Kendra’**

**2. The context that required the initiation of the practice:** Education plays an important role in the all-round development of human being as well as the nation. It is a unique investment in the present as well as future. India, at present, is recognised as one of the youngest nations in the world with over 50% of the population under the age of 30 years. It is estimated that by about 2025, India will have 25% of the World’s workforce. This necessitates skill up gradation of our youth along with education. Responding to the clarion call of our Honourable Prime minister St. Theresa’s has launched “Theresian Kaushal Kendra” to improve the skills and in turn the employability of our students.

**3. Objectives of the practice:**

- To make higher education relevant to the learner and the community
- To provide skill based, certifiable and employable TRAINING
- To integrate relevant skills into the higher education system
- To inculcate entrepreneurship
- To strengthen employable skill of the student.

**4. The Practice:** ‘Theresian Kaushal Kendra’ is started with an aim to inculcate entrepreneurship skills in the students with particular focus on those who for various reasons will not pursue higher education and would want to be involved in profitable employments. The students are grouped according to their area of interest and given specific skill training both theoretic and practical fields. Business skills, accounting and financial management, entrepreneurial skills, and other aspects form the components of the training. In their leisure hours the students take up production work for income generation and hands on learning experience. The products are certified by the quality control section of the Theresian Kaushal Kendra before they are released for marketing. The products are marketed on various occasions in the campus such as “ College Bazaar”.

**5. Obstacles faced if any and strategies adopted to overcome:** The major obstacle faced in the implementation of the programme is availability of time without much disturbance to the regular academic work. The students were divided into groups so that most of them get chance to learn the skills and to produce the selected product

**6. Impact of the practice:** This practice created a very good impact on students who came forward willingly to learn various skills. This improved their income generating and marketing skills. It’s a way of instilling self employment skills along with regular education. It gives confidence to the students about their livelihood in future.

**7. Resources required:** Trained personnel in various skills, proper or suitable equipment, laboratories, financial assistance and time to spare for the training programmes. .

i. Name of the Institution: CH.S.D.ST.Theresa's Autonomous College for Women, Eluru

ii. Year of Accreditation and iv. Grade Awarded by NAAC

|                       |   |       |      |         |
|-----------------------|---|-------|------|---------|
| 1 <sup>st</sup> Cycle | A | 82.5% | 1998 | 5 years |
| 2 <sup>nd</sup> Cycle | A | 88.3% | 2005 | 5 years |
| 3 <sup>rd</sup> Cycle | A | 3.43  | 2012 | 5 years |

iii. Address: Gavaravaram, Sanivarapupet Post, ELURU-534 003. Andhra Pradesh.

v. E.mail: [chsdtheresa@gmail.com](mailto:chsdtheresa@gmail.com)

vi. Contact Person for further details:

Dr. Sr. Mercy .P  
Principal  
08812-250380  
9491198365

vii. College Website: [www.chsd-theresacollege.net](http://www.chsd-theresacollege.net)

**ANNEXURE-IV**  
**BEST PRACTICES –ii**  
**ANAEMIA ERADICATION PROGRAM (AEP)**

**1. Title of the practice: Anaemia Eradication Program (AEP)**

**2. The context that required the initiation of the practice:** Anaemia is a very common health problem prevalent among adolescent girls. Deficiency of Iron, folic acid and other B-complex vitamins and other micronutrients is the major causative factor for this problem. Irrespective of socio-economic background and the nutritive quality of the foods consumed, many students of the college were found to be severely anaemic. Anaemia affects the overall health status of the individual and reduces the quality of performance, hence the need for intervention was identified through a project study undertaken by IQAC of the college in collaboration with Life sciences departments. High prevalence of moderately high anaemia prompted the college to undertake this project of Anaemia Eradication Program (AEP)

**3. Objectives of the practice:**

- To identify anaemic students in the college campus
- To make students aware of symptoms of anaemia and its health implications
- To give necessary prophylactic treatment and nutrition supplementation to the anaemic students to improve their health status
- To eradicate anaemia among college students

**4. The Practice:** Every year at the beginning of the academic session health awareness campaigns and a mega health camp are conducted by the inter-departmental coordination of biosciences, applied sciences and local health departments. The identified anaemia students are then supported through the health insurance program (STARS) of the college and provided with prophylactic treatment with iron, folic acid and vitamin-A supplementation and low cost, high nutritious dietary supplementation.

**5. Obstacles faced if any and strategies adopted to overcome:** The students are often reluctant to continue the prophylaxis program for the desirable duration as it is not appealing in certain aspects. Dietary supplementation needs constant supervision and planning to make the product appealing, tasty and economical.

**6. Impact of the practice:** Anaemia is an often an unseen, unnoticed health problem with serious health implications. The prophylactic and nutritional intervention and correction of the micronutrient deficiency has produced a remarkable reduction in the number of anaemic students and reduction of the severity of anaemia. The correction of anaemia is like a catalytic reaction producing more number of positive benefits. The students become more active, resistant to diseases will increase, leading to falling ill less often and thus increasing the percentage of attendance to classes, higher performance levels, physical stamina and a more positive outlook to life on the whole.

**7. Resources required: Human Resources:** Skilled staff and students, Doctors and health personnel from the concerned departments.

**Material resources:** Kits and equipment for blood tests, food lab for dietary supplement preparation and medicinal supplements.

i. Name of the Institution: CH.S.D.ST.Theresa's Autonomous College for Women, Eluru

ii. Year of Accreditation and iv. Grade Awarded by NAAC

|                       |   |       |      |         |
|-----------------------|---|-------|------|---------|
| 1 <sup>st</sup> Cycle | A | 82.5% | 1998 | 5 years |
| 2 <sup>nd</sup> Cycle | A | 88.3% | 2005 | 5 years |
| 3 <sup>rd</sup> Cycle | A | 3.43  | 2012 | 5 years |

iii. Address: Gavaravaram, Sanivarapupet Post, ELURU-534 003. Andhra Pradesh.

v. E.mail: [chsdtheresa@gmail.com](mailto:chsdtheresa@gmail.com)

vi. Contact Person for further details:

Dr. Sr. Mercy .P  
Principal  
08812-250380  
9491198365

vii. College Website: [www.chsd-theresacollege.net](http://www.chsd-theresacollege.net)

**ANEXURE-V**

**Academic Plan for the year 2016-2017**

**JUNE 2016**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>  | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|------------------------------------|----------------------------------|
| WED        | 1           |                                    |                                  |
| THU        | 2           | A.P. FORMATION DAY                 |                                  |
| FRI        | 3           |                                    |                                  |
| SAT        | 4           |                                    |                                  |
| SUN        | 5           |                                    | WORLD ENVIRONMENTAL DAY          |
| MON        | 6           |                                    |                                  |
| TUE        | 7           |                                    |                                  |
| WED        | 8           |                                    |                                  |
| THU        | 9           | COLLEGE REOPENS FOR STAFF          | STAFF SEMINAR                    |
| FRI        | 10          |                                    |                                  |
| SAT        | 11          |                                    |                                  |
| SUN        | 12          |                                    |                                  |
| MON        | 13          | COLLEGE REOPENS FOR II & III YEARS |                                  |
| TUE        | 14          | BLOOD DONORS DAY / HEALTH CAMP     |                                  |
| WED        | 15          |                                    |                                  |
| THU        | 16          |                                    |                                  |
| FRI        | 17          |                                    | IQAC MEETING                     |
| SAT        | 18          | ANTI-RAGGING DAY                   | STAFF COUNCIL MEETING            |
| SUN        | 19          |                                    |                                  |
| MON        | 20          | COLLEGE OPENS FOR I YEARS          | PARENTS MEETING                  |
| TUE        | 21          | ORIENTATION FOR I YEARS            | INTERNATIONAL DAY OF YOGA        |
| WED        | 22          |                                    | HOLY MASS FOR – UG               |
| THU        | 23          |                                    |                                  |
| FRI        | 24          |                                    |                                  |
| SAT        | 25          |                                    |                                  |
| SUN        | 26          |                                    |                                  |
| MON        | 27          |                                    |                                  |
| TUE        | 28          |                                    |                                  |
| WED        | 29          | STATISTICS DAY                     |                                  |
| THU        | 30          |                                    |                                  |



**JULY 2016**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>                     | <b>ADMINISTRATIVE ACTIVITIES</b>           |
|------------|-------------|---|--|
| FRI        | 1           | College reopens for PG                                | Holy Mass for – PG                         |
| SAT        | 2           |   |  |
| SUN        | 3           |   | Commencing of Sneahar                      |
| MON        | 4           | Alluri Sitharamaraju birth celebrations               | Vanamahothsavam week (eco club, nss, tsbn) |
| TUE        | 5           | College Foundation day,<br>College Union inauguration |  |
| WED        | 6           | Ramazan (holiday)                                     |  |
| THU        | 7           |   | IQAC meeting                               |
| FRI        | 8           | Tree plantation day                                   | Staff Council meeting                      |
| SAT        | 9           |   |  |
| SUN        | 10          |   |  |
| MON        | 11          | World population day                                  |  |
| TUE        | 12          |   |  |
| WED        | 13          |   |  |
| THU        | 14          |   |  |
| FRI        | 15          | World youth skill day                                 |  |
| SAT        | 16          |   |  |
| SUN        | 17          |   |  |
| MON        | 18          |   |  |
| TUE        | 19          |   |  |
| WED        | 20          |   |  |
| THU        | 21          |   |  |
| FRI        | 22          |   |  |
| SAT        | 23          |   |  |
| SUN        | 24          |   |  |
| MON        | 25          | St. Ann's Feast Celebrations                          |  |
| TUE        | 26          | St. Ann's Feast (holiday)                             |  |
| WED        | 27          |   |  |
| THU        | 28          |   |  |
| FRI        | 29          |   |  |
| SAT        | 30          |   | Finalization of I year NSS,NCC, etc.       |
| SUN        | 31          |   |  |

**AUGUST 2016**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>       | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|---|----------------------------------|
| MON        | 1           | Breast Feeding Week                     |                                  |
| TUE        | 2           | Submission of Scholarship Renewal forms |                                  |
| WED        | 3           |   |                                  |
| THU        | 4           |   |                                  |
| FRI        | 5           |   | IQAC Meeting                     |
| SAT        | 6           |   | Staff Council Meeting            |
| SUN        | 7           |   |                                  |
| MON        | 8           |   |                                  |
| TUE        | 9           |   |                                  |
| WED        | 10          |   |                                  |
| THU        | 11          | World Youth Day                         |                                  |
| FRI        | 12          | Varalakshmi Vratham                     |                                  |
| SAT        | 13          |   |                                  |
| SUN        | 14          |   |                                  |
| MON        | 15          | Independence Day (Holiday)              |                                  |
| TUE        | 16          | I Periodical Exams                      |                                  |
| WED        | 17          | I Periodical Exams                      |                                  |
| THU        | 18          | I Periodical Exams                      |                                  |
| FRI        | 19          | Raksha bandhan<br>Photography Day       | Competitions in Photography      |
| SAT        | 20          |   | Leadership Training Camp (Arts)  |
| SUN        | 21          |   |                                  |
| MON        | 22          | Intramurals                             |                                  |
| TUE        | 23          | Intramurals                             |                                  |
| WED        | 24          |   |                                  |
| THU        | 25          | Sri Krishna Janmastami (Holiday)        |                                  |
| FRI        | 26          |   | Womens Equity Day                |
| SAT        | 27          | Project Rough Draft Submission          |                                  |
| SUN        | 28          |   |                                  |
| MON        | 29          | National Sports Day                     |                                  |
| TUE        | 30          |   |                                  |
| WED        | 31          |   | Payment of Exam Fee without fine |

**SEPTEMBER 2016**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>             | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|---|----------------------------------|
| THU        | 1           | Nutrition Week / Botany Week Celebrations     |                                  |
| FRI        | 2           |   |                                  |
| SAT        | 3           | Teacher's Day Celebrations (Applied Science)  |                                  |
| SUN        | 4           |   |                                  |
| MON        | 5           | Vinayaka Chaturdhi (Holiday)                  |                                  |
| TUE        | 6           |   |                                  |
| WED        | 7           | II Periodical Exams                           |                                  |
| THU        | 8           | II Periodical Exams                           |                                  |
| FRI        | 9           | II Periodical Exams                           | IQAC Meeting                     |
| SAT        | 10          | II Periodical Exams                           | Staff Council Meeting            |
| SUN        | 11          |   |                                  |
| MON        | 12          | Bakrid  |                                  |
| TUE        | 13          |   |                                  |
| WED        | 14          |   |                                  |
| THU        | 15          | International Literacy Day                    |                                  |
| FRI        | 16          | International Preservation of Ozone Layer Day |                                  |
| SAT        | 17          |   |                                  |
| SUN        | 18          |   |                                  |
| MON        | 19          |   |                                  |
| TUE        | 20          |   |                                  |
| WED        | 21          | International Day of Peace                    |                                  |
| THU        | 22          | Hindi Diwas                                   |                                  |
| FRI        | 23          |   |                                  |
| SAT        | 24          | NSS Day                                       |                                  |
| SUN        | 25          |   |                                  |
| MON        | 26          |   |                                  |
| TUE        | 27          | World Tourism Day                             |                                  |
| WED        | 28          |   |                                  |
| THU        | 29          | World Heart Day                               |                                  |
| FRI        | 30          |   |                                  |

**OCTOBER 2016**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>             | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|---|----------------------------------|
| SAT        | 1           | St. Theresa's Feast Day                       |                                  |
| SUN        | 2           | Gandhi Jayanthi & Lal Bahadur Sastry Jayanthi |                                  |
| MON        | 3           |   |                                  |
| TUE        | 4           | World Animal Welfare Day                      |                                  |
| WED        | 5           |   |                                  |
| THU        | 6           |   |                                  |
| FRI        | 7           |   | IQAC Meeting                     |
| SAT        | 8           |   | Staff Council Meeting            |
| SUN        | 9           | Durgastami                                    |                                  |
| MON        | 10          |   |                                  |
| TUE        | 11          | Vijayadasami                                  |                                  |
| WED        | 12          |   |                                  |
| THU        | 13          |   |                                  |
| FRI        | 14          |   |                                  |
| SAT        | 15          |   |                                  |
| SUN        | 16          |   |                                  |
| MON        | 17          |   |                                  |
| TUE        | 18          |   |                                  |
| WED        | 19          |   |                                  |
| THU        | 20          |   |                                  |
| FRI        | 21          |   |                                  |
| SAT        | 22          |   |                                  |
| SUN        | 23          |   |                                  |
| MON        | 24          |   |                                  |
| TUE        | 25          |   |                                  |
| WED        | 26          |   |                                  |
| THU        | 27          |   |                                  |
| FRI        | 28          | PD Camp                                       |                                  |
| SAT        | 29          | Carlo Memorial Lecture                        |                                  |
| SUN        | 30          | Diwali  |                                  |
| MON        | 31          | National Unity Day                            |                                  |

**NOVEMBER 2016**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>                       | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|---|----------------------------------|
| TUE        | 1           | Ethnic Week Celebrations/<br>II, IV, VI Semester Begins |                                  |
| WED        | 2           |   |                                  |
| THU        | 3           |   |                                  |
| FRI        | 4           |   | IQAC Meeting                     |
| SAT        | 5           |   | Staff Council Meeting            |
| SUN        | 6           |   |                                  |
| MON        | 7           |   |                                  |
| TUE        | 8           | Project Viva  |                                  |
| WED        | 9           |   |                                  |
| THU        | 10          | National Education Day                                  |                                  |
| FRI        | 11          |   |                                  |
| SAT        | 12          | Annual Fete / Milad-un-Nabi                             |                                  |
| SUN        | 13          |   |                                  |
| MON        | 14          | Children's Day / National Library Week                  |                                  |
| TUE        | 15          |   |                                  |
| WED        | 16          |   |                                  |
| THU        | 17          |   |                                  |
| FRI        | 18          |   |                                  |
| SAT        | 19          | Communal Harmony Week (19-25)                           |                                  |
| SUN        | 20          | Youth Festival (20-21)                                  |                                  |
| MON        | 21          |   |                                  |
| TUE        | 22          | NCC Day   |                                  |
| WED        | 23          |   |                                  |
| THU        | 24          |   |                                  |
| FRI        | 25          | Joy of Giving Week                                      | For old people                   |
| SAT        | 26          |   |                                  |
| SUN        | 27          | College Open Day  |                                  |
| MON        | 28          |   |                                  |
| TUE        | 29          |   |                                  |
| WED        | 30          |   |                                  |

**DECEMBER 2016**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>        | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|--|----------------------------------|
| THU        | 1           | World Aids Day                           |                                  |
| FRI        | 2           |  | IQAC Meeting                     |
| SAT        | 3           |  | Staff Council Meeting            |
| SUN        | 4           |  |                                  |
| MON        | 5           | I Periodical Exams                       |                                  |
| TUE        | 6           | I Periodical Exams                       |                                  |
| WED        | 7           | I Periodical Exams                       |                                  |
| THU        | 8           | I Periodical Exams                       |                                  |
| FRI        | 9           |  |                                  |
| SAT        | 10          | Alumnae Meet / Human Rights Day          |                                  |
| SUN        | 11          |  |                                  |
| MON        | 12          |  |                                  |
| TUE        | 13          |  |                                  |
| WED        | 14          | Maths Week / Energy Week Celebrations    |                                  |
| THU        | 15          |  |                                  |
| FRI        | 16          |  |                                  |
| SAT        | 17          |  |                                  |
| SUN        | 18          |  |                                  |
| MON        | 19          | End Maths Week Celebrations              |                                  |
| TUE        | 20          | Christmas Celebrations (College)         |                                  |
| WED        | 21          |  |                                  |
| THU        | 22          | Christmas Celebrations (Staff)           |                                  |
| FRI        | 23          | Christmas Holidays                       |                                  |
| SAT        | 24          | Consumers Day                            |                                  |
| SUN        | 25          | Christmas                                |                                  |
| MON        | 26          |  |                                  |
| TUE        | 27          |  |                                  |
| WED        | 28          | College reopens after Christmas vacation |                                  |
| THU        | 29          |  |                                  |
| FRI        | 30          |  |                                  |
| SAT        | 31          |  |                                  |

## JANUARY 2017

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b> | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|-----------------------------------|----------------------------------|
| SUN        | 1           | New Year Day                      |                                  |
| MON        | 2           |                                   |                                  |
| TUE        | 3           |                                   |                                  |
| WED        | 4           |                                   |                                  |
| THU        | 5           | II Periodical Exams               |                                  |
| FRI        | 6           | II Periodical Exams               | IQAC Meeting                     |
| SAT        | 7           | II Periodical Exams               | Staff Council Meeting            |
| SUN        | 8           |                                   |                                  |
| MON        | 9           |                                   |                                  |
| TUE        | 10          |                                   |                                  |
| WED        | 11          |                                   |                                  |
| THU        | 12          | National Youth Day                |                                  |
| FRI        | 13          | Pongal Holidays                   |                                  |
| SAT        | 14          | Pongal Holidays                   |                                  |
| SUN        | 15          | Pongal Holidays                   |                                  |
| MON        | 16          | Pongal Holidays                   |                                  |
| TUE        | 17          |                                   |                                  |
| WED        | 18          |                                   |                                  |
| THU        | 19          |                                   |                                  |
| FRI        | 20          |                                   |                                  |
| SAT        | 21          |                                   |                                  |
| SUN        | 22          |                                   |                                  |
| MON        | 23          |                                   |                                  |
| TUE        | 24          | Voter's Day                       |                                  |
| WED        | 25          |                                   |                                  |
| THU        | 26          | Republic Day                      |                                  |
| FRI        | 27          |                                   |                                  |
| SAT        | 28          | College Annual Day                |                                  |
| SUN        | 29          |                                   |                                  |
| MON        | 30          | Martyr day                        |                                  |
| TUE        | 31          | Street Children Day               |                                  |

**FEBRUARY 2017**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>                    | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|--|----------------------------------|
| WED        | 1           | National Girl Child Day                              |                                  |
| THU        | 2           |  |                                  |
| FRI        | 3           |  | IQAC Meeting                     |
| SAT        | 4           |  | Staff Council Meeting            |
| SUN        | 5           |  |                                  |
| MON        | 6           | Science Day Celebrations                             |                                  |
| TUE        | 7           | “  |                                  |
| WED        | 8           | “  |                                  |
| THU        | 9           | “  |                                  |
| FRI        | 10          | “  |                                  |
| SAT        | 11          | “  |                                  |
| SUN        | 12          |  |                                  |
| MON        | 13          |  |                                  |
| TUE        | 14          |  |                                  |
| WED        | 15          |  |                                  |
| THU        | 16          |  |                                  |
| FRI        | 17          |  |                                  |
| SAT        | 18          |  |                                  |
| SUN        | 19          |  |                                  |
| MON        | 20          |  |                                  |
| TUE        | 21          | Mother Enrichetta Feast /<br>Mathrubhasha Dinotsavam |                                  |
| WED        | 22          |  |                                  |
| THU        | 23          | Valedictory  |                                  |
| FRI        | 24          | Mahasivarathri                                       |                                  |
| SAT        | 25          | Farewell   |                                  |
| SUN        | 26          |  |                                  |
| MON        | 27          |  |                                  |
| TUE        | 28          | National Science Day                                 |                                  |



**MARCH 2017**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b> | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|-----------------------------------|----------------------------------|
| WED        | 1           | II/IV/VI Semester Exams begins    |                                  |
| THU        | 2           |                                   |                                  |
| FRI        | 3           |                                   | IQAC Meeting                     |
| SAT        | 4           |                                   | Staff Council Meeting            |
| SUN        | 5           |                                   |                                  |
| MON        | 6           |                                   |                                  |
| TUE        | 7           |                                   |                                  |
| WED        | 8           | International Women's Day         |                                  |
| THU        | 9           |                                   |                                  |
| FRI        | 10          |                                   |                                  |
| SAT        | 11          |                                   |                                  |
| SUN        | 12          | Holy                              |                                  |
| MON        | 13          |                                   |                                  |
| TUE        | 14          |                                   |                                  |
| WED        | 15          |                                   |                                  |
| THU        | 16          |                                   |                                  |
| FRI        | 17          |                                   |                                  |
| SAT        | 18          |                                   |                                  |
| SUN        | 19          |                                   |                                  |
| MON        | 20          |                                   |                                  |
| TUE        | 21          |                                   |                                  |
| WED        | 22          | World Water Day                   |                                  |
| THU        | 23          |                                   |                                  |
| FRI        | 24          |                                   |                                  |
| SAT        | 25          |                                   |                                  |
| SUN        | 26          |                                   |                                  |
| MON        | 27          |                                   |                                  |
| TUE        | 28          | Ugadi                             |                                  |
| WED        | 29          |                                   |                                  |
| THU        | 30          |                                   |                                  |
| FRI        | 31          |                                   |                                  |

**APRIL 2017**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b>             | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|---|----------------------------------|
| SAT        | 1           |   |                                  |
| SUN        | 2           |   |                                  |
| MON        | 3           |   |                                  |
| TUE        | 4           |   |                                  |
| WED        | 5           | Babu Jagajeevanram Jayanthi<br>Srirama Navami |                                  |
| THU        | 6           |   |                                  |
| FRI        | 7           | World Health Day                              | IQAC Meeting                     |
| SAT        | 8           |   | Staff Council Meeting            |
| SUN        | 9           |   |                                  |
| MON        | 10          |   |                                  |
| TUE        | 11          |   |                                  |
| WED        | 12          |   |                                  |
| THU        | 13          |   |                                  |
| FRI        | 14          | Ambedkar Jayanthi                             |                                  |
| SAT        | 15          | Result Declaration Day                        |                                  |
| SUN        | 16          |   |                                  |
| MON        | 17          |   |                                  |
| TUE        | 18          |   |                                  |
| WED        | 19          |   |                                  |
| THU        | 20          |   |                                  |
| FRI        | 21          |   |                                  |
| SAT        | 22          |   |                                  |
| SUN        | 23          |   |                                  |
| MON        | 24          |   |                                  |
| TUE        | 25          |   |                                  |
| WED        | 26          |   |                                  |
| THU        | 27          |   |                                  |
| FRI        | 28          |   |                                  |
| SAT        | 29          |   |                                  |
| SUN        | 30          |   |                                  |

**MAY 2017**

| <b>DAY</b> | <b>DATE</b> | <b>STUDENT-RELATED ACTIVITIES</b> | <b>ADMINISTRATIVE ACTIVITIES</b> |
|------------|-------------|-----------------------------------|----------------------------------|
| MON        | 1           |                                   |                                  |
| TUE        | 2           |                                   |                                  |
| WED        | 3           |                                   |                                  |
| THU        | 4           |                                   |                                  |
| FRI        | 5           |                                   |                                  |
| SAT        | 6           |                                   |                                  |
| SUN        | 7           |                                   |                                  |
| MON        | 8           |                                   |                                  |
| TUE        | 9           |                                   |                                  |
| WED        | 10          |                                   |                                  |
| THU        | 11          |                                   |                                  |
| FRI        | 12          |                                   |                                  |
| SAT        | 13          |                                   |                                  |
| SUN        | 14          |                                   |                                  |
| MON        | 15          |                                   |                                  |
| TUE        | 16          |                                   |                                  |
| WED        | 17          |                                   |                                  |
| THU        | 18          |                                   |                                  |
| FRI        | 19          |                                   |                                  |
| SAT        | 20          |                                   |                                  |
| SUN        | 21          |                                   |                                  |
| MON        | 22          |                                   |                                  |
| TUE        | 23          |                                   |                                  |
| WED        | 24          |                                   |                                  |
| THU        | 25          |                                   |                                  |
| FRI        | 26          |                                   |                                  |
| SAT        | 27          |                                   |                                  |
| SUN        | 28          |                                   |                                  |
| MON        | 29          |                                   |                                  |
| TUE        | 30          |                                   |                                  |
| WED        | 31          |                                   |                                  |